

MEETING MINUTES

Attendees: Diana Hastings, Jerry Maedel, Scott Renneckar, Kevin Lyons
Regrets: Janette Bulkan, Angie Dale, Rolando Descalzo, Lawrence Gunther, Suzie Lavallee, Peter Marshall
Chair: Kevin Lyons
Note taker: Nicole Lee

1. Call meeting to order Kevin

2. Approval of agenda and minutes All
 - April minutes - approved
 - May agenda - approved

3. Review of action items
 - a. Review of the *Dogs in the Workplace Policy* (see attachments) All
 - Committee will re-assess/evaluate the Policy in the fall

 - b. Posting the *Dogs in the Workplace Policy* on the faculty website Kevin
 - has been posted on the Forestry Safety website

 - c. Annual Safety Inspections – Progress/Updates – All reports **due June 15, 2016** Kevin

Area	Inspectors	Status of Inspection	Outstanding Corrective Actions
Cage room, growth room parking garage	Kevin Lyons	Completed	- Cage room clean up - Gas can removal parking stall 12 - Growth room clean up
Basement labs, 1 st floor sample rooms	Rolando Descalzo		
2 nd floor FRM labs	Janette Bulkan and Jerry Maedel		
2 nd floor shared offices	Kevin Lyons		
3 rd floor FCS labs	Rolando Descalzo		
3 rd floor shared offices	Kevin Lyons		
4 th floor WS labs	Diana Hasting and Scott Renneckar		

Wood Science Basement Labs	Lawrence Gunther and Javier Rubio		
4 th floor shared offices	Scott Rennekar		
CAWP, HAZMAT, High-Head lab	Lawrence Gunther and Javier Rubio		

ACTION ITEM: Nicole to send email reminder to Committee for inspections to be completed before the next meeting, June 15

- d. New Safety Committee reps for the Department of Forest and Conservation Sciences Kevin
 - John Richardson (FCS Department Head) will select new reps
 - Dean's Office will need to select faculty rep to replace Peter

4. Incident or Accident Reports/Investigation All
 - None reported

5. New business All
 - None

6. Next meeting Kevin
 - Wednesday, June 15, 1-2pm

7. Adjournment Kevin
 - 1:40pm